
CHARLOTTE MASON ELEMENTARY TUTORIAL APPLICATION

FAMILY INFORMATION*

PARENTS' NAMES _____

HOME ADDRESS _____

HOME PHONE _____ MOM'S CELL _____ DAD'S CELL _____

EMERGENCY CONTACT PERSON _____ PHONE _____

DOCTOR'S NAME _____ PHONE _____

HOME CHURCH (If applicable) _____

(You only need to fill this section out once per family.)

Please note: Children must be five years old by the time school begins in August in order to start kindergarten and six years old by the time school begins in order to start first grade.

STUDENT INFORMATION

STUDENT NAME _____ BIRTHDATE _____

SPECIAL MEDICAL, HEALTH, ALLERGY, DIETARY INFORMATION, ACTIVITY RESTRICTIONS WE SHOULD
KNOW _____

SEVERITY OF ALLERGIC REACTIONS _____

Please attach written plan detailing what should be done for your child should your child have an allergic reaction while at school:

Will your child bring an epi-pen or other medicine with them to school?

Emergency contact numbers:

Please tell us about your child:

What is your child's favorite thing to do?

To study or explore?

What is your child's LEAST favorite thing to do?

To study or explore?

Academic or developmental strong areas?

Academic or developmental weak areas? (Tell us a little about your child's history/progress in this area.)

How would you describe your child's gifts? Learning style?

Does your child have special challenges that may affect his/her tutorial class time?

What is your child's "schooling" history (educated at home, in private school, in public school/how long?)

Has your child ever been expelled or suspended from any school or other home school tutorial program?

(If "yes", please explain.)

Why are you interested in FSSC's Elementary Tutorial?

Student's Personal Characteristics and Abilities GRADES 2-7

Factoring in normal-for-their-age maturity levels, place a check in the appropriate boxes.

M=most of the time, S=sometimes, R=rarely. Please feel free to add comments/clarifications

	Small muscle Control coordination	Large Muscle Control Coordination
Outstanding		
Age Appropriate		
Needs Development		

Comments and/or clarifications:

M=Mostly S=Sometimes R=Rarely

How would you describe your child's reading ability?

How would you describe your child's computation skills?

Is there anything about your child (academically, physically, or emotionally) that we should know? Please mention any particular evaluations, tests, diagnosis, etc.

Student's Personal Characteristics and Abilities K - 1st Grade:

Factoring in normal-for-their-age maturity levels, place a check in the appropriate boxes.

M=most of the time, S=sometimes, R=rarely. Please feel free to add comments/clarifications

Social Skills	M	S	R
Can be a friend			
Is supportive of peers			
Initiates activities with peers			
Resolves conflict effectively			
Is polite			
Has a sense of humor			
Is imaginative			
Cooperates with adults & peers			
Cooperates in play			
Plays alone happily			
Shares well			
Takes personal responsibility			
Is comfortable with adults			
Responds well to correction			
	Small muscle Control coordination	Large Muscle Control Coordination	
Outstanding			
Age Appropriate			
Needs Development			

Academic Skills	M	S	R
Is attentive			
Follows directions			
Contributes to group discussions			
Works well independently			
Has good study habits			
Works neatly			
Completes assigned tasks promptly			
Is curious			
Is willing to try new activities			
Exhibits problem-solving skills			
Expresses ideas well in written form			
Expresses ideas well orally			

Comments and/or clarifications:

(Children are not expected to be reading before they start CMET. The following information helps us in our planning.)

HOW WOULD YOU DESCRIBE YOUR CHILD'S READING ABILITY?

LETTER RECOGNITION:

(Please select any that apply)

Consistently able to name all the (uppercase/lowercase) letters ____

Consistently able to name most of the (uppercase/lowercase) letters. ____

Consistently able to name a few of the (uppercase/lowercase) letters ____

Can write the (uppercase/lowercase) letters y / n
(If yes, how many? ____)

(Please include a handwriting sample with the application.)

LETTER SOUNDS:

Knows letter sounds: consonants / vowels (short __. long__)

MASTERY:

Is reading short words Y/N

Has *memorized* words in a single context, but may not recognize them outside of that one setting.

Is reading independently? Y/N

What is the last book your child read independently? _____ -

Is reading fluently? Y/N

Reading seems to enjoy/ is frustrated by the whole process.

HOW WOULD YOU DESCRIBE YOUR CHILD'S UNDERSTANDING OF NUMBERS?

Is there anything about your child (academically, physically, or emotionally) that we should know? Please mention any particular evaluation, test, diagnosis, that would help us serve your family most effectively. Should there be issues you would be more comfortable discussing in person or by phone, please provide general information below and indicate your desire for a meeting or phone call.

Phone number and time when you would be available to talk by phone:

Tell us a little about your faith.

(While we do not require that parents and/or students be Christians in order to attend any FSSC PROGRAM, and while we do intend to be respectful of the differences that may exist among our students and have no desire to undermine parental authority, parents need to be comfortable with the fact that the tutors will teach from a explicit, unequivocal Christian worldview.

I understand that all course work will be taught from an explicit, unequivocal Christian Worldview.

Parents' Signatures:

_____ date _____

_____ date _____

STUDENT APPLICATION

This section should be filled out by the student (or dictated to a parent when necessary).

What would you like us to know about you?

What is your favorite book?

What do you most like to spend time doing?

What kinds of things would you like to know more about?

What kinds of “school” things you like the most? What do you like about these things?

What kinds of “school” things do you like the least? Why?

Parents, please choose two individuals who know your child and your family well to fill out recommendations. Best choices would be individuals who have spent time with your child in educational (not necessarily academic) or social situations. Completed forms should be returned by mail to

Charlotte Mason Elementary Tutorial
c/o Abundant Life Church
1000 Woodridge Place
Mt Juliet, TN 37122.

or emailed to charlottemasonmj@gmail.com

Confidential student recommendation form

Name of Student: _____

Thank you for being willing to complete a recommendation form for this student. We understand the difficulty in evaluating a student and fully appreciate the ways in which students are constantly growing, changing and maturing.

I have known this student for months/years _____.

In what context? _____

How would you describe this child's greatest strengths, challenges, personal qualities, and special interests?

What kinds of things seem to most delight this child?

What kinds of things seem to most frustrate this child?

How does he/she express/cope with frustration?

FRANCIS SCHAEFFER STUDY CENTER
 CHARLOTTE MASON ELEMENTARY TUTORIAL PROGRAM
 1000 WOODRIDGE PLACE MT JULIET, TN 37087

CHARACTER AND PERSONALITY TRAITS	Advanced for age	Appropriate for age	Needs growth	Not Acceptable (as a pattern of behavior)	I do not know
Conduct					
Leadership					
Maturity					
Social relationships with peers					
Self-confidence					
Integrity					
Sense of humor					
Sense of responsibility					
Interactions with teachers/adults					
Participation with others in group settings					
Creativity					
Respect for others					
Compassion/Concern for others					

Based on the time you have spent with this child, how would you describe their behaviors/attitudes in the following areas:

- Confident/positive 10 9 8 7 6 5 4 3 2 1 Easily discouraged
- Socially outgoing 10 9 8 7 6 5 4 3 2 1 Shy
- Generally obedient 10 9 8 7 6 5 4 3 2 1 Whiny and manipulative
- Honest 10 9 8 7 6 5 4 3 2 1 Cannot be trusted
- Respects Parents 10 9 8 7 6 5 4 3 2 1 Rude
- Positive Leader 10 9 8 7 6 5 4 3 2 1 Negative Leader
- Empathic/kind 10 9 8 7 6 5 4 3 2 1 Self-focused/hurtful
- Kind to younger Children 10 9 8 7 6 5 4 3 2 1 Bully
- Organized 10 9 8 7 6 5 4 3 2 1 Scattered
- Completes what he/she starts 10 9 8 7 6 5 4 3 2 1 Easily distracted
- Responds well to correction 10 9 8 7 6 5 4 3 2 1 Oblivious to correction

Please feel free to make additional comments/observations concerning this student's abilities, qualities, interests, background that you think might be helpful in our understanding of this student.

Submitted by _____ Date _____

PROGRAM PARTICIPATION

We understand

- The Charlotte Mason Elementary Tutorial program follows Charlotte Mason’s educational philosophy. We have read either *For the Children’s Sake, When Children Love to Learn*, and have attended one of the pre-registration orientation sessions in order to understand what will be involved:

Mom’s initials:

Dad’s initials:

- The Charlotte Mason Elementary Tutorial is NOT a school; that we, as parents, are the primary teachers of our children. The tutors will provide parents with weekly assignments and we will work with our children on those assignments on days the tutorial does not meet. By participating in a tutorial, parents commit to making sure that the syllabus assignments are completed as assigned. If we feel that an assignment needs to be adjusted in some way, it is our responsibility to work that out with the tutor involved. If our children have difficulty with the assignments made by the tutors, it is our responsibility to communicate with the tutor as soon as we realize that a problem exists.
- The Charlotte Mason Elementary Tutorial does not require that parents and/or students sign a specific statement of faith. We do intend to be respectful of the differences that may exist among our students and have no desire to undermine parental authority. Parents need to be comfortable with the fact that the tutors will teach from a explicit, unequivocal Christian worldview , which holds to the following convictions:

God eternally exists in three persons (Father, Son, and Spirit) and that the Lord our God is one (Deut. 6.4), having the same nature, attributes, perfections, worthy of worship.

Man was created male and female, perfect and good, in the image of God, but through disobedience, fell into sin; that through man’s fall, death entered the world and all mankind became subject to its effects. (Gen 1:26, 2:17; Romans 3:10-19/Psalm 14.1-3; Ephesians 2: 1-3) And that all are in need of redemption.

Jesus: That In the fullness of time, Jesus came according to the promises given in the Law and the Prophets, (Hebrews 1:1-4) That He is, in the words of the Nicene creed, “very God of very God, begotten, not made,” fully God and fully man “by whom all things were made.” That He “died for our sins in accordance with the Scriptures, that He was buried, that he was raised on the third day in accordance with the Scriptures, and that He appeared to [Peter], then to the twelve. Then He appeared to more than five hundred brothers at one time” (1 Corinthians 15:1-6); that by grace we are saved, through faith, not according to our works (Ephesians 2:8-9) but according to His work on the Cross for us (Colossians 2:11-15), that having received His salvation, we are eternally secure in it (Eph. 1:13-14, Phil. 1:6), that His kingdom never ends.

The Holy Spirit: that He is “the Lord, and Giver of Life, who with the Father and the Son together is worshipped and glorified: who spoke by the prophets,” our Comforter whom the Father has sent to teach us all things (John 14:26), and lead us into all truth (John 16:3).

(And lest we leave anything out: As an organization, we affirm the historical creeds: The Apostle’s, The Nicene)

The Scriptures: The events recounted in the Scriptures are true and occurred in real historical time, in real historical places, to real historical people. That they are complete (Psalm 12:6-7, 2 Peter 1.21) and God-breathed (2 Timothy 3; 15) and reliable. It is important that parents understand that our commitment to the true truth of the Scriptures means that we assume a literal interpretation of a text unless the text, itself, signals that another reading is called for (Psalm 17:8 “under the shadow of his wings”). We believe that the Genesis accounts of Creation, the Flood, and the Tower of Babel are historically true, that the events described in the Scriptures happened in real time, in real places, to real men and women. This will have implications for the way we approach science and history.]

While not every book we read will be written by men and women who share these convictions, every book will be approached in light of a worldview that is consistent with these beliefs.

- This tutorial has a zero tolerance policy regarding **gossip**. To quote Dave Ramsey:

“It may be human nature for people to talk about each other, but that doesn’t mean you have to put up with it. It is impossible to create a unified team with a bunch of gossips. Gossip pushes people apart instead of pulling them together, and everyone knows you can’t trust a gossip. Gossip is unfair to everyone involved. It’s unfair to the gossipers because they must toil in a problem situation with no hope of resolution. It’s unfair to others who hear the gossip because it undermines passion for their work, confidence in their leadership and belief in your vision.”

(http://www.daveramsey.com/article/gossip-is-poison-to-your-team/lifeandmoney_business).

In addition, we are convinced that it is unfair to our children because of the example it sets for them. Nothing sucks the joy out of the life a group faster than gossip.

Problems will undoubtedly happen. When they do, we will discuss them with those who have the power to productively resolve them, remembering that our primary responsibility toward one another is found in Colossians 3:12-14:

Put on then, as God’s chosen ones, holy and beloved, compassionate hearts, kindness, humility, meekness, and patience, bearing with one another and, if one has a complaint against another, forgiving each other; as the Lord has forgiven you, so you must also forgive. And above all these put on love, which binds everything together in perfect harmony.

In any conflict with another we will do everything we can to humbly address the problem with the individual(s) involved first, following the pattern laid out for us in Matthew 18:15.

That FSSC Charlotte Mason Elementary Tutorial is not a school, and thus will not be keeping cumulative records or transcripts. Neither will we be administering standardized tests. All standardized testing/cumulative records should be arranged for/kept by the parents or by the overseeing organization of their choice. While Charlotte Mason Elementary tutors will communicate regularly with the parents about student progress or difficulties observed during class time, it will be the parents’ responsibility to determine and report final grades to the organization of their own choosing.

- That tutors will provide parents with weekly assignments and we will work with our children on those assignments on days the tutorial does not meet. By participating in a tutorial, parents commit to making sure that the syllabus assignments are completed as assigned. If we feel that an assignment needs to be adjusted in some way, it is our responsibility to work that out with the tutor involved. If our children have difficulty with the assignments made by the tutors, it is our responsibility to communicate with the tutor as soon as we realize that a problem exists.
- **That the full year's tuition and administration fees are non-refundable, whether we finish out the year at CMET or not. If we have taken advantage of the monthly payment plan, we agree to provide dated checks for the entire year before school starts and to honor all outstanding payments due for the entire school year.**

We agree to honor these checks regardless of whether or not we finish the year's program.

If we change banks during the school year, it is our responsibility to notify the program director of the change as soon as possible, and to bring replacement checks to the director immediately. We understand that, should we fail to do this and the old checks are presented to that closed account, we will be responsible for any resulting banking fees associated with the returned check(s).

Should checks be returned due to insufficient funds, we agree to supply either a replacement check or cash and to reimburse FSSC for any fees charged.

Signature _____ Date _____

Signature _____ Date _____

Costs and fees academic year 2024-2025

TUITION:

First Child	\$1,700
Second Child	\$1,600
Third Child	\$1,500

For payments postmarked after July 1, please add a \$30 late fee. (If you need to make arrangements for later payment, please contact Cyndy at francisschaefferstudycenter@gmail.com. Arrangements need to be made in advance.) Tuition checks will not be deposited until August 1 or later (depending on payment schedule)

Payment Schedule: You can pay tuition up front in one check for the entire year. If this is what you would like to do, please date the check for August 1, and we will deposit it on that date.

If you would like to spread the tuition cost out over 2, 4, or 8 payments, that is also possible. Please add a \$10 handling fee to each payment, and **submit all checks by July 1**. Date checks for the first of the month you want them deposited.

FOR ONE CHILD:

One payment: \$1,700
or Two payments of \$860 (\$850 + \$10 handling fee) dated for August 1 and January 1
or Four payments of \$435 (\$425 + \$10 handling fee) dated for Aug. 1, Oct 1, Dec 1, Feb 1
or Eight payments of 222.50 (\$212.50 + \$10 handling fee) dated for 8/1, 9/1, 10/1, 11/1, 12/1, 1/1, 2/1, 3/1

FOR TWO CHILDREN:

One payment of \$3,300
or Two payments of \$1660 (\$1650 + \$10) dated for August 1 and January 1
or Four payments of \$835 (\$825 + \$10) dated for Aug. 1, Oct 1, Dec 1, Feb 1
or Eight payments of \$422.50 (\$412.50 + \$10) dated for 8/1, 9/1, 10/1, 11/1, 12/1, 1/1, 2/1, 3/1

FOR EACH ADDITIONAL CHILD ADD

One payment of \$1500
or Two payments of \$750
or Four payments of \$375
or Eight payments of \$187.50

Administrative fees:

(Please write a separate check for all admin fees since they will be deposited immediately. Please do not combine administrative and tuition payments into one check.)

Due with application: \$25 Application fee due with application (non-refundable but applied toward Administrative Fee upon acceptance)
Due by July 1 \$175 Balance of Administration Fee. This check will be deposited immediately. Tuition Checks will not be deposited until August 1 or later.

Please make checks payable to "Schaeffer Study Center" or "FSSC"